

# Billings JSEC Meeting Minutes

April 17, 2009 - 8:00 am

*Prepared 20 April, 2009 by: Paul Ayers, Billing Job Service, JSEC Coordinator*

## **In attendance:**

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| Vonda Sorenson-NAPA   | Heather Pederson – St. Vincent Healthcare  |
| LynnDee Schmidt – Yellowstone County  | Karen Sinclair – Alternatives              |
| Hilary Swenson – Wells Fargo  | Shelly Popp – Futuresync International     |
| Kathy Jo Oppertud – Payne Financial Group   | Patty Nordlund – Big Sky EDA               |
| Paul Boyer – Kelly Services   | Lauren Sukut – REO                         |
| Sylvia Noble – Step, Inc.   | Tom Frisby – Regional Director Job Service |
| Frank Fleming, John Harper, Judy Towleron, Joann Pintz-Cole and Paul Ayers – Billings Job Service |  |

## **Absent:**

Lisa Reynolds, Lisa Wallace, Ryan Brosseau, Marcy Buster, Steve Wilson and Andrea Hagfeldt.

**Introductions:** Welcome to new members: Lauren Sukut and Sylvia Noble!

**Previous minutes:** No changes.

**Billings Job Service Manager:** Frank reported that Job Service will/can pay for two JSEC members to attend the 2009 JSEC conference in Helena next month and asked who was interested, (Agenda was put out this morning); Vonda, Heather and LynnDee expressed an interest. Patty Nordlund motioned that Billings Job Service pay for two officer and if none of the officers that have been previously nominated for the scholarship to attend then Billings JSEC pay for the third officer to attend. The motioned was seconded and all voting members were in favor. Additionally, Frank reported that the average door count in March was 394 while this months averages are 391 and the DLI staffed Job orders open is at 218; the unemployment rate for Yellowstone County is 4.7% while the State is approaching 7%; Unemployment benefits are being extended and Job Service staff maybe working more with the UI programs – Frank has asked for an additional 4 personnel to meet the new requirements and additionally is expecting up to 85k for WIA and adult programs.

**JSEC Coordinator:** Paul thanked all members of JSEC for hosting a successful Jobs Jamboree and a special thank you specifically to Lisa Wallace for going above and beyond in her assistance and help in which was echoed by the JSEC Officers. Additionally he reported that all booths had been paid for with one exception, (\$75.00 booth) and that it was a federal employer; Job Fair Critiques were all really good with several reporting “Best Job fair ever” and the only complaints were the too hot/cold – Paul stated that anybody wishing to review the critiques to let him know. All employers commenting about the food from Staggering Ox was all positive. He also solicited for volunteers to present the scholarship to our awardees: One on May 12<sup>th</sup> at 7pm at West High and the other on May 18<sup>th</sup> @7pm at Senior, (Volunteers are still needed). Paul also passed out raffle tickets to purchase if desired for the prizes being given out at the conference next month in Helena.

**JSEC Chair/Co-Chair:** Vonda and Heather echoed Paul in thanking the JSEC for a successful Jobs Jamboree.

**Treasurers Report:** Ending balance as of April 17<sup>th</sup> is: \$6,866.03; however the two \$1000.00 scholarships have not been deducted at this time. LynnDee also reported that all paperwork for 501 3c has been sent off and she is waiting for the status or guidance of any next steps to be taken.

## **Old Business:**

**2009 Innovation in Business update:** Frank brought agenda for the conference and all were provided a paper copy. Vonda inquired if the conference would have Human Resource Education Requirements and that if the conference did it would make attending more appealing to employers. Frank and Tom will check on HRC's and let us know.

2010 Conference update: The 2010 regional conference committee is having their first meeting with Livingston and Lewistown immediately following this morning's JSEC meeting @ 9am to start the planning and action items and will be able to update all members at next month JSEC meeting on progress.

By-Laws: The By-Laws as discussed in an earlier JSEC meeting were amended February 20, 2009 in order to be compliant with non-profit and tax-exempt status requirements.

**New Business:**

MSEC Conference Feedback: Patty Nordlund discussed her recent MSEC meeting. MSEC is accepting nominations for the State Vice-Chair and Treasurer positions. If anybody is interested in serving in one of those positions please let Patty know. Additionally Patty stated that it was emphasized during the meeting to remind all that the purpose of JSEC is to serve as an advisory council and steering committee for their respective Job Service Office and that it is important that those types of subject areas be included in the monthly meeting minutes. Tom Frisby echoed Patty's sentiments and stated that it would be beneficial to all to work towards this.

JSEC OFFICER Elections: Paul reminded everybody that May is JSEC officer election month. All JSEC members are encouraged to run for or nominate any regular member for any particular office they want. It was further discussed, motioned, seconded that due to all the recent changes, and the ongoing non-profit and tax-exempt filing that the current officers could run for re-election if they desired. All voting regular members were in favor, although the sitting officers encouraged anybody and all to run. Paul will send out nomination forms with these notes early next week. All nomination forms or e-mail are due to Paul by May 01, 2009.

Meeting adjourned: 8:55 am.

*NEXT Meeting: **8:00 am** Friday, May 15<sup>th</sup>, 2009 at Billings Job Service*